

Dear Parents,

We would like to remind you that tuition and the enrollment survey are due on **August 1st**. *Enrollment will be considered on a first come, first served basis.*

We are continuing to brainstorm ideas for our upcoming school year and are excited to share them with you! We are preparing to open our school with the health and safety of our children, staff and families as our top priority following the guidance of the NJ Department of Children and Families Division of Licensing and the CDC. The following information will help make you and your child's transition to our school as seamless and as informative as possible.

Drop Off and Pick Up Procedures:

With our teamwork, we hope these procedures will be as easy and as quick as possible! Although we would enjoy speaking with you at pick up and drop off, in the interest of safety, we ask that you email or call the school with any questions or concerns that you would like to address.

Drop Off:

Please drive up to the designated area assigned to your class. (Designated time slot and parking lot location will follow.) We ask that you remain in the car and take your child's temperature while in their carseat. Please use a digital thermometer and show the teacher the display so that she can record it. **At this time you must take temperatures in the presence of staff due to the state mandated guidelines.** We have non-contact digital thermometers to lend to you which will be disinfected after each use. However, it will hasten the process if you bring your own. Persons (children and staff) who have a fever of 100.4° or above cannot be admitted to the facility.

We will also ask you the following questions (should you answer yes to any of the questions, you may not attend school on that day):

- Has your child been given any fever reducing medication today?
- Has your child exhibited any of the following symptoms: fever, cough, shortness of breath?
- Do any household members exhibit the following symptoms; fever, cough, shortness of breath?
- Have you or your child been in close contact with anyone diagnosed with Covid-19 in the past 14 days?

If your child is symptom and fever-free, parents will unbuckle their child from the carseat and escort them to the sidewalk where their classroom teacher will greet them and pass them to the assistant teacher. The assistant teacher will gather the children and bring them into the building when 9 are present. Please dress children according to the weather.

We understand that some of our new friends may have separation issues. Please call us and we will help you with this transition.

Pick Up:

Please pick up your child at the designated time and location. Their teacher will escort them to the sidewalk where you can greet them and secure them into their carseat.

Masks:

Staff will wear masks/and or shields at all times. Children are required to wear masks on their way into and out of the building. Masks are not mandated in the classroom but according to state guidelines, "When feasible, children shall be encouraged to wear cloth face coverings within the center". Please bring two additional masks in a paper lunch bag labeled with your child's name. We have disposable child size masks on hand for back up.

Please practice mask wearing at home!

Outdoor Play:

We will be spending a great deal of our day outside! It has been shown that outside time decreases the chance of viral spread and outdoor play is just plain fun for our children.

We will spend our time outside in separate spaces; under the trees, in the playground or under a canopy.

Please apply sunscreen to your child daily

Back to School Supply List:

We would appreciate your help in providing the following essential supplies for our school.

- Disinfecting Wipes
- Liquid Hand Soap Refill
- Paper Towels
- Disposable Children's Masks
- Hand Sanitizer with 60% or more ethyl or isopropyl alcohol

Illness Policy:

You are the first defense in keeping our children and the staff safe and healthy. If your child is exhibiting any symptoms such as cough, runny nose, sore throat or fever, please keep them home. Our sick policy is outlined in our Parent Handbook, of which you will receive a digital copy when school starts in September. For a common virus or bacterial infection such as strep throat, children must be fever-free for 24 hours WITHOUT FEVER REDUCING MEDICATION before returning to school. If your child has been exposed to anyone that tested positive for COVID-19, please inform the school and have your child quarantine at home for 2 weeks.

PLEASE NOTE: If your family is planning on visiting any of the areas on NJ's list of quarantine states or you are planning on going out of the country, your child will be required to quarantine at home for two weeks before attending school.

Thank you for your understanding and patience as we implement these new procedures. Our goal is to provide your child with a fun and nurturing preschool experience while at the same time keeping your child, your family and our staff healthy and well.

By signing this document, you are in agreement with all of the DNPCCNS guidelines that we have shared with you to date. These guidelines were based on and determined by the CDC and the DCFNJ Office of Licensing. Please sign and return to DNPCCNS by September 1st.

Child's Name (Please Print):

Age: _____

Parent or Guardian's Name (Please Print):

Parent or Guardian

Signature: _____

Date: _____